Training and Curriculum Track

Description

The Training and Curriculum Track is designed to engage students in practical experience that educates and/or trains a specific audience on conflict resolution practices. In order to gain approval for pursuit of this track, you must prove that there is a need for conflict resolution education within your target audience.

Learning Goal

At the completion of the practicum experience within this track, the student will be able to demonstrate mastery of conflict resolution principles and skills through the development and/or implementation of an educational curriculum that is applicable to a specific audience or organization.

Example Projects

A. Create a curriculum that applies conflict resolution to a specific setting (should fill a gap in conflict resolution curriculum that is currently available).
B. Use CMAP or “Peace in the Pew” curriculum to provide training at a local non-profit or religious organization.
C. Train/supervise peer mediation program in a primary, secondary, or higher education setting.

Requirements

A. Bi-weekly Progress Reports
   i. Due Dates: Turned in every other Monday throughout the execution of the project. (See Practicum Calendar for specific due dates.)
   iii. Content: Reports should include each element below:
         a. Status in achieving the goals/objectives within the timeline submitted in the student’s practicum proposal. (e.g., on track, behind schedule, ahead of schedule)
         b. Brief summary of the practicum experiences since the previous progress report.
         c. Brief summary of goals to achieve before the next progress report.
B. **Time Log**

i. **Due Date:** Turned in at the end of the semester for which you are registered. (For specific due dates see the Practicum Calendar.)

ii. **Example:** See Time Log Template.

iii. **Content:** For every 3 credit hours of practicum, the student must engage in practicum-related experiences and activities for a minimum of 125 clock hours. Each student is responsible for keeping a record of time spent working on the practicum according to the following guide of appropriate activities. This guide is not intended to be exhaustive and not all activities will be applicable to every project.

   a. Proposal exploration, research, and writing (maximum of 6 hours)
   b. Training/curriculum preparation (minimum of 60 hours)
   c. Production of bi-weekly reports (3 credit-hours: maximum of 10 hours; 6 credit-hours: maximum of 20 hours)
   d. Contact with Practicum Coordinator and Practicum Advisor throughout the project (no more than 10 hours)
   e. Contact with on-site supervisor (maximum of 5 hours)
   f. Production of a final product (maximum 12 hours)

C. **Final Product 1: Training & Curriculum Deliverables**

i. **Due Date:** Turned in at the end of the semester for which you are registered. (For specific due dates see the Practicum Calendar.)

ii. **Content:** Because of the nature of conducting training and/or creating curriculum, the final product may have different requirements based on the particular Practicum Project. Below are general guidelines for these two categories of Practicum Projects:

   a. **Training** – the Final Product in Training should provide evidence (slides, workbooks/worksheets, handouts, information packets, speaker/trainer manual, speaking notes, audience evaluations, etc.) to demonstrate the Practicum student’s mastery and understanding of the conflict resolution principles and skills presented in the training. The evidence should also demonstrate adequate and appropriate training for the intended audience. Specific requirements will be determined in conjunction with the Practicum Advisor.

   b. **Curriculum** – the Final Product in Curriculum should include all deliverables (slides, workbooks/worksheets, handouts, information packets, speaker/trainer manual, speaker notes, audience evaluations, etc.) related to the
curriculum. The deliverables should demonstrate the Practicum student’s mastery and understanding of the conflict resolution principles and skills presented in the curriculum. Also, the curriculum should be adequate and appropriate for the intended audience. Specific requirements will be determined in conjunction with the Practicum Advisor.

D. Final Product 2: Final Reflection Paper

i. **Due Date:** Turned in at the end of the semester for which you are registered. (For specific due dates see the Practicum Calendar.)

ii. **Length:** 600 – 1200 words

iii. **Content:** The project reflection gives the student the opportunity to combine the practicum experience with his or her personal and professional goals as a peacemaker. The project reflection includes the following elements:

   a. A concise summary of all Practicum experiences and activities.

   b. A reflection of how these experiences have impacted the student as a peacemaker, and the effect it may have on the student’s personal and professional goals.

   c. A description of how the Practicum can support and/or promote the field of conflict resolution.

**Assessment**  
Grading Rubric

<table>
<thead>
<tr>
<th>Activities</th>
<th>Full Credit: 90-100%</th>
<th>Partial Credit: 70-89%</th>
<th>Limited Credit: &lt;70%</th>
<th>Possible Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Project Exploration and Proposal</strong></td>
<td>Provided a fully developed, articulate proposal detailing the preliminary work necessary to successfully complete the T &amp; C track.</td>
<td>Provided a partially developed proposal detailing the preliminary work necessary to successfully complete the T &amp; C track.</td>
<td>Provided a proposal lacking the details or preliminary work necessary to successfully complete the T &amp; C track.</td>
<td>100</td>
</tr>
<tr>
<td>Bi-Weekly Progress Reports</td>
<td>Completed and timely delivered a bi-weekly journal according the Practicum Calendar posted.</td>
<td>Completed each bi-weekly journal according the Practicum Calendar posted.</td>
<td>Completed some of the bi-weekly journals according the Practicum Calendar posted.</td>
<td>200</td>
</tr>
<tr>
<td>----------------------------</td>
<td>--------------------------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------</td>
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<td>------</td>
</tr>
<tr>
<td>Time Log</td>
<td>Documented all time invested in practicum, including the category of activity for each entry.</td>
<td>Documented substantially all time invested in practicum, including the category of activity for most entries.</td>
<td>Failed to document time invested in practicum.</td>
<td>100</td>
</tr>
<tr>
<td>Final Product 1 (Training &amp; Curriculum Deliverables)</td>
<td>Demonstrates mastery and understanding of conflict resolution principles and skills.</td>
<td>Demonstrates adequate understanding of conflict resolution principles and skills.</td>
<td>Demonstrates limited understanding of conflict resolution principles and skills.</td>
<td>400</td>
</tr>
<tr>
<td>Final Product 2 (Reflection Paper)</td>
<td>Provided a well-written reflection paper that combines the Practicum with personal and/or professional goals as a peacemaker.</td>
<td>Provided an adequately-written reflection paper that combines the Practicum with some personal and/or professional goals as a peacemaker.</td>
<td>Provide a marginal reflection paper that combines the Practicum with some personal and/or professional goals as a peacemaker.</td>
<td>200</td>
</tr>
<tr>
<td><strong>TOTAL POINTS</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>1,000</strong></td>
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